

**REGULAR TERM
REGULAR SESSION
MARCH 24, 2026**

On this the 24th day of March, 2026, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from February 10, 2026 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Frenzel, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY2026 Budget, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Martin, to approve the budget amendments, line-item transfers and revenue certification for the FY2026 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Consider using JuryQ for summoning juries in place of TEAMS for a 3-month pilot period, and take any necessary action.

Agenda item passed.

Consider Voyager Fuel Card for Austin Fielder with the Sheriff's Office, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the issuance of a Voyager Fuel Card for Austin Fielder with the Sheriff's Office. Motion carried.

Consider Interlocal Agreement between The Golden Crescent Regional Sexual Assault Response Team (SART) and Jackson County, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the Interlocal Agreement between The Golden Crescent Regional Sexual Assault Response Team (SART) and Jackson County and authorize the County Judge to sign. Motion carried.
Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Consider Resolution 26-10 in recognizing April as Child Abuse Prevention Month, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the Resolution 26-10, recognizing April as Child Abuse Prevention Month and allow the use of the Courthouse Lawn for child abuse awareness. Motion carried.

APPROVED

Consider RFQ 26-03 for On-Call Professional Architectural and Engineering Services, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the RFQ 26-03 for On-Call Professional Architectural and Engineering Services. Motion carried.

Clerk's Note: A copy of the RFQ on file among exhibits of Commissioners' Court.

Consider MASA Access membership, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the MASA Access membership - Option 1, and authorize Mary Horton to sign agreement. Motion carried.

Clerk's Note: A copy of the membership info packet/agreement on file among exhibits of Commissioners' Court.

Request from City of Edna to set up tables and chairs on courthouse lawn on June 13, 2026 for the 100th Birthday celebration, and take any necessary action.

A motion was made by Comm. Frenzel, seconded by Comm. Martin to approve the request from the City of Edna to set up tables and chairs on the courthouse lawn on June 13, 2026 for the 100th Birthday celebration, with details on set-up to be worked out closer to the event. Motion carried.

Consider purchase of Toughbook FZ-55 laptop for Emergency Management in the amount of \$5,006, and take any necessary action.

A motion was made by Comm. Bubela, seconded by Comm. Frenzel to approve the purchase of a Toughbook FZ-55 laptop for Emergency Management in the amount of \$4,676.50. Motion carried.

Clerk's Note: A copy of the quote on file among exhibits of Commissioners' Court.

Consider Treasurer's Report for the month of February, and take any necessary action.

Mary Horton, Treasurer, submitted the Treasurer's Report for the month of February to the Court.

A motion was made by Judge Sklar, and seconded by Comm. Martin, to approve the Treasurer's report. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were four court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to pay the County and Precinct bills and court order. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Frenzel and seconded by Comm. Bubela, to approve the payroll changes. Motion carried.

**COMMISSIONERS'
COURT
PAYROLL
CHANGES
March 24, 2026**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Kuretsch, Sabrina	Auditor SB22-Rural LE Salary	Full time Certificate,	\$0.00	\$29.00	04/11/2026
Burttschell, Brad	Assistance Grant	Intermediate	\$0.00	\$0.26	03/11/2026
Childs, Brittany	Jail	Resignation	\$24.05	\$0.00	04/10/2026
Timberlake, Tara	Jail SB22-Rural LE Salary	Resignation	\$31.85	\$0.00	04/10/2026
Timberlake, Tara	Assistance Grant SB22-Rural LE Salary	Resignation	\$0.86	\$0.00	04/10/2026
Timberlake, Tara	Assistance Grant	Resignation	\$2.87	\$0.00	04/10/2026

Receive various county reports, news and information.

Rick Boone, Sheriff, reported on a few events/calls that they had worked recently including a stabbing South of Ganado and a shooting in Edna. He also shared that three new SO vehicles were ready to be deployed.

The Sheriffs Office participated in a training during Spring Break at Industrial ISD.



Jail Administrator, Tara Timberlake submitted her resignation.

Lane Larson reported that the AC in the tower at the LNRA site was out, but he was able to repair and working.

Mary Horton reported that the Cyber Security training was at 60% completion. She also announced that Jackson County received a Safety Award from Texas Association of Counties and was awarded \$3080.00 for Healthy County.

Kade Smith gave update on a prescribed burn program hosted by the Jackson County Extension Office. 25 participants were present as well as assistance from Commissioner Precincts 1 and 3 and Emergency Services. He also announced the 1st Annual Gulf Coast Stockman's Conference in September 2026.

ADJOURNMENT

A motion was made by Comm. Bubela, seconded by Comm. Martin to adjourn at 9:44 a.m.

Meeting **ADJOURNED**

APPROVED this the 14th day of April 2026.

Jill Sklar
County Judge

ATTEST:

Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

March 24, 2026

APPROVED